

2022 MSBA Board Secretary Workshop

November 3, 2022 | Kansas City Convention Center

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Practical Pre-Conference

8:00 **Minutes and Agenda Roundtable for New (and Nearly New) Board Secretaries** 2208
Moderator: Susan Goldammer, MSBA Associate Executive Director

What is New With Simbli? 2209
Charlie Rigby, eBOARDsolutions
Nancy McGinnis, eBOARDsolutions

Workshop

9:00 – 10:00 **Welcome and Roundtable Discussions with Districts Your Size!** 2215C

10:10 – 11:00 Breakout Sessions

Option 1: **All You Need to Know About Meetings and the Sunshine Law** 2208
Susan Goldammer, MSBA Associate Executive Director

Option 2: **Records Retention the Right Way!** 2209
Rebekah Bowen, Archivist, Missouri Secretary of State's Office

Option 3: **Public Comment: Policy, Process and Practice** 2210
Kelli Hopkins, MSBA Associate Executive Director

Option 4: **Who is Your Boss? Panel Discussion** 2211
Moderator: Tim Pingelton, MSBA Policy Editor
Jaclyn Haake, Orchard Farm R-V School District
Fern Wagstaff, Ladue School District
Susie Gorrell, Moniteau R-1 (California) School District

11:10 – 12:00 Breakout Sessions

Option 1: **Responding to Records Requests Like a Pro** 2208
Keith Powell, MSBA Associate Executive Director

Option 2: **What Everyone in Central Office Needs to Know About School Finance** 2209
Linda Quinley, MSBA Senior Director of School Finance

Option 3: **Community Engagement: Beyond Public Comment** 2210
Janet Tilley, MSBA Senior Director for Research

Option 4: **Policy Services Update: Moving Policy Services to Simbli** 2215 C
MSBA Policy Editors
Charlie Rigby, eBOARDsolutions
Nancy McGinnis, eBOARDsolutions
Mark Willis, eBOARDsolutions
Kathy Meyers, Grandview C-4 School District

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Workshop, continued

12:00 – 1:00 **Lunch**

1:00 – 1:50 **Breakout Sessions**

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| Option 1: | Sorting an Agenda Using the Sunshine Law: A Hands-On Sunshine Law Practice Session
<i>Susan Goldammer, MSBA Associate Executive Director</i> | 2208 |
| Option 2: | Parliamentary Procedure for Board Secretaries
<i>Sarah Merkle, Civility, LLC</i> | 2209 |
| Option 3: | Confidentiality for Board Secretaries
<i>Kylie Piatt, Tueth Keeney Cooper Mohan & Jackstadt</i>
<i>Mark Timmerman, Tueth Keeney Cooper Mohan & Jackstadt</i> | 2210 |
| Option 4: | Planning a Superintendent/Board Secretary Transition: A Panel Discussion
<i>Moderator: Keith Powell</i>
<i>Sha Fields, Riverview Gardens School District</i>
<i>Kenna Parman, Maryville R-II School District</i>
<i>Anne Moe, Winfield R-IV School District</i> | 2211 |

2:00 - 3:00 **New Laws and Old Laws You Should Remember** 2215C
Susan Goldammer, MSBA Associate Executive Director

You're Invited!

**Join Us for Free Drinks
and Appetizers at the
MSBA's President's Reception!**

4:00 to 6:00 pm

Barney Allis Lobby, Marriott Downtown
When entering from Wyandotte St., go up the stairs
past the ballroom, follow signs to Barney Allis Lobby
All attendees must have their badge to attend.

