

Building Principal Opening

William Matthew Middle School (Grades 6-8)

Kirksville, Missouri

The Kirksville R-III School District is seeking a dynamic, energetic individual to lead William Matthew Middle School, Grades 6-8. The selected person will be responsible for approximately 600 students and 90 staff members. Teaching experience is necessary, as is appropriate Administration Certification.

Preference will be given to experience and degree held. Salary will also be based upon experience and degree held. This position is a twelve-month contracted position, with an anticipated hiring in mid to late May 2022.

District website: <https://www.kirksville.k12.mo.us/>

Knowledge, Responsibilities and Specific Duties:

- Promote a vision of learning that is shared by the school community
- Possess experience with school improvement and the change process
- Analyze data for all areas evaluated through MSIP 5
- Provide effective and timely professional staff development
- Supervise and manage instructional programming and curriculum development
- Hire staff and develop schedules
- Maintain daily operations
- Serve on district level committees
- Conduct staff meetings for policy change, new programming and vision
- Manage a building level budget
- Maintain student discipline
- Utilize STI or similar student information system
- Possess knowledge of educator NEE or similar evaluation system
- Leader for CSIP and Building Improvement Plan (BIP) planning and implementation within the building
- Understand and utilize student support:

Multi-tiered System of Support
Trauma Informed Practice
Positive Behavior Intervention Support

- Be responsible for home and away athletic supervision
- Responsible for other duties as assigned

Min & Max Starting Salary: \$ 76000 - \$ 99000

Minimum Qualifications: Masters in Education Administration

Interested individuals must apply at <https://kirksville.tedk12.com/hire/index.aspx>