

## Application for Distinguished Board Member Certification

Please complete the following information and return to *MSBA, 2100 I-70 Drive Southwest, Columbia, Missouri 65203*. You may submit an application any time, but it **must be received in the MSBA office by May 1** in order to be recognized at the MSBA Summit in June. Questions? Call 800-221-6722 ext. 329, or email [training@mosba.org](mailto:training@mosba.org)

Name: \_\_\_\_\_ District: \_\_\_\_\_  
(Correct spelling of name as it should appear on award.)

I have completed the Essential CBM certification on \_\_\_\_\_ (date).

I have completed the Advanced CBM certification on \_\_\_\_\_ (date).

I have completed the Master CBM certification on \_\_\_\_\_ (date).

I have completed MSBA Refresher Training on \_\_\_\_\_ (date).

In addition to the MSBA Essential CBM credits I earned for fulfilling Missouri's mandatory certification requirement, I have accumulated at least 44 additional credits.

I observed a school board meeting in two other districts. I provided a copy of the board meeting agenda and Board Meeting Observation Form for each meeting. The form is available on the MSBA website.

I attended two core meetings (at least one core meeting within the year of this application.) See list of core meetings at the end and provide details below.

Meeting \_\_\_\_\_ Date: \_\_\_\_\_

Meeting \_\_\_\_\_ Date: \_\_\_\_\_

I have read a book related to my study from the approved reading list, and have completed the Book Reflection Form, available on the MSBA website. Additional book requirements are listed below.

I have completed at least eight activities in at least two of the categories of Leadership, Advocacy and Presentations within the most recent three consecutive years of my board service. Use the Documentation of Activities form on the MSBA website to provide required information. You may submit this form every time you complete an activity or all at once with this application.

**Core Meetings:** MSBA/CES events: Regional Meetings, Annual Conference, Safe Schools Conference, Legislative Forum, Delegate Assembly, Igniting Great Ideas Summit; and NSBA events: Annual Conference, Federal Relations Network, Equity Symposium, CUBE Conference.

**Book Requirement:** The book must pertain to education or to board governance, must be authored in the last ten years, and must be at least 100 pages in length. The book must be selected from the Booklist for Reading Requirement located on the MSBA website under Training and Events. Prior approval must be obtained for a book not on the booklist.

**Credit Requirement:** Credit is awarded for participation in MSBA events such as conference concurrent sessions, regional meetings, webinars, Delegate Assembly, online training, whole board workshops and MSBA board self-evaluation. Up to two credits may be earned by reading one or two additional books above the reading requirement. Attach the Additional Reading Credit Form. One credit may be earned by observing board meetings in two other districts during the year of your application and completing the Board Meeting Observation Credit Form for each meeting. All forms are located at [www.mosba.org](http://www.mosba.org), under Training-Events then [Certification Forms and Resources](#).