



Missouri School Boards' Association

Application for Distinguished Board Member Certification

Please complete the following information and return to *MSBA, 2100 I-70 Drive Southwest, Columbia, Missouri 65203*. You may submit an application any time, but it **must be received in the MSBA office by May 1** in order to be recognized at the MSBA Leadership Summit in June. Questions? Call Brandy Howard at 800-221-6722 ext. 329, or email training@mosba.org

Name: _____

District: _____

(Correct spelling of name & district as they should appear on award.)

_____ I have completed the MSBA CBM Essential certification.

_____ I have completed the Advanced CBM certification.

_____ I have completed the Master CBM certification.

_____ I have completed ____ hours of MSBA Refresher Training on _____ (date).

_____ I chose this study strand:

_____ Student Achievement (SA)

_____ Board Operations and Governance (BOG)

_____ School Law and Finance (SLF)

_____ Contemporary Issues in Education (CIE)

_____ School Safety and Security (SSS)

_____ In addition to the MSBA Essential CBM credits I earned for fulfilling Missouri's mandatory certification requirement, I have accumulated at least 44 additional credits. At least 6 of the additional credits are in my chosen study strand. (The 6 strand credits for Distinguished certification are in addition to the 10 already acquired for Advanced and Master certification.) Credit requirements are listed below.

_____ I observed a school board meeting in two other districts. I provided a copy of the [meeting agenda](#) and [Board Meeting Observation Form](#) for each meeting. The [form](#) is available on the MSBA website.

_____ I attended two core meetings (at least one core meeting within the year of this application.) See list of core meetings at the end and provide details below.

Meeting/Date: _____

Meeting/Date: _____

_____ I have read a book related to my study strand from the approved reading list, and have completed the [Book Reflection Form](#), available on the MSBA website. Additional book requirements are listed below.

_____ I have completed at least eight activities in at least two of the categories of Leadership, Advocacy and Presentations within the most recent three consecutive years of my board service. Use the [Documentation of Activities](#) form on the MSBA website to provide required information. You may submit this form every time you complete an activity or all at once with this application.

Core Meetings: MSBA/CES events: Regional Meetings, Annual Conference, Safe Schools Conference, Legislative Forum, Delegate Assembly, Leadership Summit; and NSBA events: Annual Conference, Federal Relations Network.

Book Requirement: The book for the Distinguished reading requirement must be within the chosen study strand. The book must pertain to education or to board governance, must be authored in the last ten years, and must be at least 100 pages in length. The book must be selected from the [Booklist for Reading Requirement](#) located on the MSBA website under Training and Events. Prior approval must be obtained for a book not on the booklist.

Credit Requirement: Strand credit is awarded for participation in MSBA events such as conference concurrent sessions, regional meetings, etc. Up to two credits may be earned by reading one or two additional books above the reading requirement. Attach the [Additional Reading Credit Form](#) found on the MSBA website under Training and Events. One credit may be earned by observing board meetings in two other districts during the year of your application and completing the [Board Meeting Observation Credit Form](#) for each meeting, available on the MSBA website. Strand credits are also earned for participation in Delegate Assembly, online training, whole board workshops, board self-evaluation and webinars.