



# Missouri School Boards' Association

## Application for Master Board Member Certification

Please complete the following information and return to *MSBA, 2100 I-70 Drive Southwest, Columbia, Missouri 65203*. You may submit an application any time, but it **must be received in the MSBA office by May 1** in order to be recognized at the MSBA Leadership Summit in June. Questions? Call Brandy Howard at 800-221-6722 ext. 329, or email [training@mosba.org](mailto:training@mosba.org)

Name: \_\_\_\_\_

District: \_\_\_\_\_  
(Correct spelling of name & district as they should appear on award.)

\_\_\_\_\_ I have completed the MSBA CBM Essential certification.

\_\_\_\_\_ I have completed the MSBA CBM Advanced certification.

\_\_\_\_\_ I have completed \_\_\_\_\_ hours of MSBA Refresher Training on \_\_\_\_\_ (date).

\_\_\_\_\_ I chose this study strand:

- |   |   |
|---|---|
| <input type="checkbox"/> Student Achievement (SA)<br><input type="checkbox"/> School Law and Finance (SLF)<br><input type="checkbox"/> School Safety and Security (SSS) | <input type="checkbox"/> Board Operations and Governance (BOG)<br><input type="checkbox"/> Contemporary Issues in Education (CIE) |
|---|---|

\_\_\_\_\_ In addition to the MSBA Essential CBM credits I earned for fulfilling Missouri's mandatory certification requirement, I have accumulated at least 24 additional credits. At least 6 of the additional credits are in my chosen study strand. (The 6 strand credits for Master certification are in addition to the 4 already acquired for Advanced.) Credit requirements are listed below.

\_\_\_\_\_ I attended two core meetings (at least one core meeting within the year of this application). See list of core meetings at the end and provide details below.

Meeting/Date: \_\_\_\_\_

Meeting/Date: \_\_\_\_\_

\_\_\_\_\_ I read two books related to education or board governance topics (in addition to the two for Advanced certification). Both books address topics within my chosen study strand. See additional book requirements below.

Title: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_ I have attached a two- to three-page reflection paper discussing a topic from my study strand in the context of my own district and my own board service.

**Core Meetings:** MSBA/CES events: Regional Meetings, Annual Conference, Safe Schools Conference, Legislative Forum, Delegate Assembly, Leadership Summit; and NSBA events: Annual Conference, Federal Relations Network.

**Book Requirement:** Both books for the Master reading requirement must be within the study strand. Books must pertain to education or to board governance, must be authored in the last ten years, and must be at least 100 pages in length. Books must be selected from the [Booklist for Reading Requirement](#) located on the MSBA website under Training and Events. Prior approval must be obtained for books not on the booklist.

**Credit Requirement:** Strand credit is awarded for participation in MSBA events such as conference concurrent sessions, regional meetings, etc. Up to two credits may be earned by reading one or two additional books above the reading requirement. Attach the [Additional Reading Credit Form](#) found on the MSBA website under Training and Events. One credit may be earned by observing board meetings in two other districts during the year of your application and completing the [Board Meeting Observation Credit Form](#) for each meeting, available on the MSBA website. Strand credits are also earned for participation in Delegate Assembly, online training, whole board workshops, board self-evaluation and webinars.