

## MSBA DELEGATE AND ALTERNATE

At its annual organizational meeting, the Board of Education shall appoint a Missouri School Boards' Association (MSBA) delegate and alternate. If, pursuant to MSBA bylaws, the district is entitled to more than one delegate, the Board will appoint the number of delegates to which the district is entitled and an alternate delegate. The Board prefers to appoint a member who has at least two years of experience as a Board member. The Board secretary or designee will forward the name(s) of the delegate(s) and alternate as well as their contact information, including e-mail address, to MSBA.

### Duties of the MSBA Delegate

The MSBA delegate shall:

1. Serve as the liaison between MSBA and the Board of Education.
2. Serve as the contact for communications from the Regional Executive Committee (REC) chair, the MSBA Board of Directors and MSBA staff. The delegate will provide MSBA an e-mail account to receive those communications and regularly monitor it for this purpose.
3. Share information received from the REC chair, MSBA Board of Directors and MSBA staff with the Board. Agendas for regular open Board meetings will include an opportunity for a delegate report. The report will include information about state and national issues impacting public education, opportunities and concerns related to public schools, and other specific information important to boards of education and the school districts they represent.
4. Serve as a member of the Regional Action Committee (RAC).
5. Actively participate in the development of MSBA advocacy positions.
6. Serve as an advocate for public education by maintaining a working relationship with elected officials who represent the district at the local, state and federal levels.
7. Attend and participate in the MSBA Delegate Assemblies.
8. Attend and participate in the RAC meetings.

### Duties of the MSBA Alternate

The MSBA alternate delegate will assume the role of delegate if the delegate is unable to serve.

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***Note: The reader is encouraged to check the index located at the beginning of this section***

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*for other pertinent policies and to review administrative procedures and/or forms for related information.*

Adopted:

Revised:

Sample R-I School District, Anywhere MO

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