



Serving on the [District] School Board

If you think you want to be a candidate for school board member, one of the best things you can do is attend board meetings in advance. This provides a great opportunity to observe the school board in action and learn about district priorities, condition of facilities, effectiveness of district programs, accomplishments of students and staff and many other important aspects of the district.

_____ Board of Education regularly meets on:

Day of the month:

Facility (include address):

The school board also holds a work session to study various district issues. No decisions or votes are taken. The work sessions occur on:

Day of the month:

Facility (include address):

The first meeting after the election is scheduled for:

Date:

Successful candidates will take the oath of office at this meeting.

A tentative agenda will be posted.

specify location and by when, e.g. 24 hours in advance

Board meetings usually last approximately _____ hours depending on the number and type of items in the board meeting agenda. The meeting is open to the public.

By law, there are some specific items the board may discuss in closed session. If there are closed session items, these are addressed _____.

before or after open session; indicate time

In addition to regularly scheduled board meetings, board members are expected to attend other district events, such as:

[list examples or provide details]

and serve on board/district committees, such as:

[list].

If you have questions about school board service, please contact:

[list contact name, title and phone].