

**Missouri School Boards' Association  
Credit Verification Form for Observing a Board Meeting**

You will earn one half (.5) Governance Strand credit for observing another district's school board meeting. A separate form and the meeting agenda are required for each meeting attended. A limit of two meetings (1 credit) may be used for strand credit in the year of the application. Additional observations in the year of the application will be recorded on transcript without credit.

Name: \_\_\_\_\_ Your District: \_\_\_\_\_

District visited: \_\_\_\_\_

Date of meeting: \_\_\_\_\_

**What were your key observations of the board meeting? What stood out the most?**

1.

2.

3.

**Describe any practices you observed that you think your board might consider implementing? Why?**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Mail, fax or email the completed form to: Leadership Development Department, Missouri School Boards' Association, 2100 I-70 Drive Southwest, Columbia, MO 65203; Phone: (573) 445-9920 ext 329; Fax: (573) 445-9981; E-mail:

[Training@msbanet.org](mailto:Training@msbanet.org)